

SCHEDULE II**AREA STATEMENT OF COLLEGE (AS PER NEW MES 1ST MAY 2024)****(APPLICABLE FOR INSTITUTE FULLY ESTABLISHED OR UNDER ESTABLISH AFTER THE PUBLICATION OF MESA&R 1ST MAY 2024)****Minimum constructed area required for Administrative Section**

Serial Number	Unit	Minimum required constructed area (square meter) intake capacity wise	Available Area	Deficiency
		100		
1.	Head of the Institution (Director or Dean or Principal) Office including anteroom and attached toilet	50	52.00	
2.	Personal Assistant to head of the Institution	10	12.00	
3.	Visitors lounge for visitors to head of the Institute and office	20	23.00	
4.	Office superintendent	10	65.00	
5.	Clerical staff, establishment and accounts section with cash counter	60	21.00	
6.	Record room	40	45.00	
7.	Central store	50	52.00	
8.	Pantry	05	6.00	
9.	Toilets for office staff	20	21.00	
10.	College council meeting room	100	104.00	
11.	Deputy Director or Deputy Dean or vice-principal (Two posts in case of intake capacity more than hundred)	20	22.00	
12.	Central workshop and maintenance cell	50	6.00	



**Bhojraj Bhandekar Ayurvedic
Mahavidyalaya & PES Ayurvedic
Rugnalay, Sirsi, Bhandara**

Signature of Member

Signature of Member

Signature of Chairman